

Public Document Pack

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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30 September 2014

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **CASTLE HOUSE, DUNOON** on **TUESDAY, 7 OCTOBER 2014** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Bute and Cowal Area Committee - 5 August 2014 (Pages 1 - 8)
 - (b) Cowal Community Safety Forum - 11 August 2014 (Pages 9 - 12)
 - (c) Forward Dunoon and Cowal - 11 August 2014 (Pages 13 - 16)
 - (d) Bute Community Safety Forum - 15 August 2014 (Pages 17 - 22)
 - (e) Cowal Transport Forum - 5 September 2014 (Pages 23 - 28)
4. **PUBLIC AND COUNCILLOR QUESTION TIME**
5. **STRATEGIC URBAN REGENERATION FUND (SURF)**
Presentation by Head of Economic Development and Strategic Transportation (to follow)
6. **ROADS REVENUE BUDGET 2014 TO 2015 - FQ1**
Report by Roads Performance Manager (Pages 29 - 44)
7. **HUNTER STREET PARKING**

Verbal update by Roads Performance Manager

8. LIGHTING AT SANDBANK PLAY PARK

Verbal update by Head of Roads and Amenity Services

9. LIGHTING COLUMNS AT BROXWOOD

Verbal update by Head of Roads and Amenity Services

10. WEST BAY, DUNOON

Report by Amenity Services Performance Manager (to follow)

11. SENSORY IMPAIRMENT

Report by Area Manager Adult Care (to follow)

12. CARE HOME PROVISION FOR OLDER PEOPLE - BUTE

Report by Planning and Public Involvement Manager (Pages 45 - 50)

E1 13. ROYAL HOTEL, ROTHESAY

Report by Buildings Standards Manager (Pages 51 - 58)

E1 14. C.H.O.R.D - DUNOON

Report by Regeneration Project Manager (Pages 59 - 64)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E1 Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services; and

Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

BUTE & COWAL AREA COMMITTEE

Councillor Gordon Blair

Councillor Robert Macintyre (Chair)

Councillor Alex McNaughton (Vice-Chair)

Councillor James McQueen

Councillor Isobel Strong

Councillor Michael Breslin

Councillor Bruce Marshall

Councillor Len Scoullar

Councillor Dick Walsh

Contact: Shirley MacLeod Tel: 01369 707134

MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the EAGLESHAM HOUSE, ROTHESAY on TUESDAY, 5 AUGUST 2014

Present: Councillor Robert E Macintyre (Chair)

Councillor Gordon Blair	Councillor Bruce Marshall
Councillor Michael Breslin	Councillor Len Scoullar
Councillor Alex McNaughton	Councillor Isobel Strong
Councillor James McQueen	Councillor Dick Walsh

Attending: Alistair MacGregor, Chief Executive of ACHA
 Douglas Hendry, Executive Director of Customer Services
 Fergus Murray, Head of Economic Development and Strategic Transportation
 Shirley MacLeod, Area Governance Manager
 Shona Barton, Area Committee Manager
 David Clements, IOD Programme Manager
 Stewart Clark, Roads Performance Manager
 Allan MacDonald, Amenity Services Manager
 Morag Gillies, Unit Manager
 Jayne Lawrence-Winch, Area Manager – Adult Care
 Iona MacPhail, Regional Manager for ACHA
 Caroline Sheen, Estates Surveyor
 Richard Gorman, Environmental Health Officer
 Jackie Connelly, Quality Improvement Officer
 Liz Marion, Community Development Officer
 Paul Farrell, Technical Officer
 Reza Haghparast, Owner at Three in One Takeaway (item 5 only)
 Derek MacIntyre, South Cowal Community Development Company

1. APOLOGIES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

Councillor Gordon Blair declared a non financial interest in relation to the Third Sector Grant Applications for 26th Argyll (Sandbank) Scout Group which was dealt with at item 8 (3.1) and Cowal Fiddle Workshop which was dealt with at item 8 (3.4) of this Minute, because he is a member of the Groups. He left the room and took no part in the discussion of these items.

Councillor Bruce Marshall declared a non financial interest in relation to the Third Sector Grant Application for Dunoon Burgh Hall Trust which was dealt with at item 8 (3.5) of this Minute, because he is a Trustee of the Group. He left the room and took no part in the discussion of this item.

3. MINUTES

(a) DUNOON COMMON GOOD FUND - 23 MAY 2014 (FOR NOTING)

The Minute of the Meeting of the Dunoon Common Good Fund of 23rd May 2014 was noted.

(b) COWAL TRANSPORT FORUM - 6 JUNE 2014 (FOR NOTING)

The Minute of the meeting of the Cowal Transport Forum of 6th June 2014 was noted.

(c) BUTE AND COWAL AREA COMMITTEE - 11 JUNE 2014

The Minute of the meeting of the Bute and Cowal Area Committee of 11th June 2014 was approved as a correct record.

(d) COWAL GAMES PARTNERSHIP - 30 JUNE 2014 (FOR NOTING)

The Minute of the meeting of the Cowal Games Partnership of 30th June 2014 was noted.

4. PUBLIC AND COUNCILLOR QUESTION TIME

There were no questions asked.

5. EATSAFE AWARD

The Environmental Health Officer gave a presentation to the Committee on the Award Winner Three in One Takeaway in Rothesay.

He advised that they won this award through the EatSafe Award Scheme which is operated by the Food Standards Agency and covers all 32 Scottish Local Authorities.

The Chair presented Reza Haghparast, owner of Three in One Takeaway with an EatSafe certificate on behalf of the Area Committee and congratulated him on all his hard work.

Decision

The Committee noted the information provided.

(Ref: Presentation by Environmental Health Officer dated 5th August 2014, submitted).

6. ACHA

The Committee heard a presentation by the Chief Executive of ACHA. He spoke about the Investment Programme for 2013/14 and 2014/15 and the upgraded playpark at Strachur which the community gave some new equipment and ACHA provided labour, matting and fencing.

He advised that ACHA have been engaging with the Council regarding the Empty Homes Initiative and spoke about the low demand for properties on Bute where they have work ongoing to look at housing for teachers, core and cluster housing and elderly care.

The Chief Executive of ACHA thanked Argyll and Bute Council for their joint working with ACHA with the Council Strategic Housing Fund.

Decision

The Committee noted the information provided.

(Ref: Presentation by Chief Executive of ACHA dated 5th August 2014, submitted).

7. ACTIONS FOR GROWTH - BUTE & COWAL ECONOMY

The Head of Economic Development and Strategic Transportation gave a presentation to the Committee on actions for growth in the Bute and Cowal Economy.

He spoke about the Economic Development Action Plan progress to date which included all CHORD projects, the superfast broadband rollout in Dunoon and the economic development input into the business case for Castle Toward.

Mr Murray intimated the intention of the SURF (Strategic Urban Regeneration Fund) Group to attend the September business day to update members on their assessment of the Bute economic profile.

Decision

The Committee noted the information provided.

(Ref: Presentation by Head of Economic Development and Strategic Transportation dated 5th August 2014, submitted).

Councillor Gordon Blair, having declared a non financial interest in 26th Argyll (Sandbank) Scout Group and Cowal Fiddle Workshop, left the meeting and took no part in the discussion of these items.

Councillor Bruce Marshall, having declared a non financial interest in Dunoon Burgh Hall Trust, left the meeting and took no part in the discussion of that item.

8. THIRD SECTOR GRANTS

A report detailing recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Bute and Cowal was considered.

Decision

The Committee agreed to award the grant recommendations as follows:-

	Organisation	Total Project	Recommendation
1	26 th Argyll (Sandbank) Scout Group	£1,139	£500
2	Beachwatch Bute	£3,660	£870
3	Bute Bowling Association	£3,453	£950
4	Cowal Fiddle Workshop	£2,640	£300
5	Dunoon Burgh Hall Trust	£6,030	£1,500
6	Fathoms	£2,630	£1,300
7	Fyne Futures Ltd	£2,400	£700
8	Kirn Gala	£2,200	£250
9	Sandbank Parents and Toddlers Group	£250	£125
10	Sankbank Senior Citizens	£2,870	£200
11	Strachur and District Youth Club and Drama Performers	£1,264	£500

(Ref: Report by Community Development Officer dated 7th July 2014, submitted).

9. AREA PLAN SCORECARD FQ1

The Committee considered a report which presented the Area Scorecard with exceptional performance for financial quarter 1 of 2014-15 (April to June 2014).

Decision

The Committee noted the exceptional performance presented on the Scorecard.

(Ref: Report by IOD Programme Manager dated 5th August 2014, submitted).

Councillor Robert Macintyre left the meeting and Councillor Bruce Marshall took the Chair.

10. OLDER PEOPLE'S CARE AT HOME SERVICE UPDATE FQ1

A report updating the Committee on the findings of the continuing quarterly evaluation of the Care at Home provision within the Bute and Cowal area was considered.

The report has been broken down to show the progress and joint working that has been put in place to ensure that a high quality service is provided, as it is recognised that this service is provided to vulnerable individuals, predominately by lone workers, in the home environment.

The Area Manager for Adult Care updated the Committee on the current position with the Sensory Impairment Team which is an Argyll wide team that is based in Dunoon. She advised there had been significant changes due to staffing illnesses and they were progressing to find an experienced Officer to assist with the 76 patients that are on the current waiting list for assessments.

Decision

1. The Committee noted the report and the verbal update by the Area Manager for Adult Care; and
2. Noted that a further report would come to the September Business Day updating Members on the outcome of the workshop taking place on 13th August for the future development of the National Strategic Framework, to meet increasing demand.

(Ref: Report and Verbal update by Area Manager – Adult Care dated 5th August 2014, submitted).

Councillor Robert Macintyre returned to the meeting and took the Chair.

11. MEARS CARE

The Committee considered a report which was requested at the June Area Committee after a discussion regarding the Care Inspectorate Grades, in particular Mears Care Ltd who are currently scoring grades of 3 across all inspection categories.

Decision

The Committee noted the contents of the report.

(Ref: Report by Performance Improvement Officer dated 5th August 2014, submitted).

12. LEARNING DISABILITY DAY SERVICES

A progress report of the Bute and Cowal Learning Disability Day Services at ASIST in Dunoon and Phoenix in Rothesay, was considered.

The report details that plans are now in place that meet the Care Inspectorate and Council requirements which have been reflected in the overall improved grades.

Decision

The Committee noted the information provided.

(Ref: Report by Area Manager – Adult Care dated 5th August 2014, submitted).

13. CASTLE LODGE GATE HOUSE

A report providing an update regarding the Castle Lodge Gate House building at

Castle Gardens, Dunoon, was considered.

Decision

The Committee noted the contents of the report.

(Ref: Report by Head of Roads and Amenity Services dated July 2014, submitted).

14. ROADS REVENUE BUDGET 2013 TO 2014 - FQ4 UPDATE/YEAR END

The Roads Performance Manager presented a report following on from the report he previously presented at the February Area Committee, providing information on road maintenance revenue activities being delivered in 2013/14.

Decision

The Committee noted the report.

(Ref: Report by Roads Performance Manager dated July 2014, submitted).

15. ROADS UPDATE

A report providing an update on outstanding and on-going roads related issues in the Bute and Cowal Area was considered.

Decision

The Committee noted the report.

(Ref: Report by Roads Performance Manager dated 9th July 2014, submitted).

16. ROAD SAFETY/TRAFFIC MANAGEMENT AND CAR PARKING IMPROVEMENTS

A report seeking approval from the Area Committee to proceed with various measures to deal with concerns and complaints received via Elected Members from residents and road users, regarding traffic speeds, difficulties for pedestrians crossing and manoeuvrability in and use of car parks, was considered.

Decision

The Committee agreed the recommendations in the report, noting that further consultation would require to be carried out in respect of the proposals for the Glenmorag Car Park.

(Ref: Report by Roads Performance Manager dated 14th July 2014, submitted).

17. ARGYLL STREET, DISABLED ACCESS AND PARKING FACILITY

A report detailing the provision of a specific parking facility for Argyll Street Surgery was considered.

Decision

The Committee agreed to hold all further design work in abeyance until the parking review workshops scheduled for autumn/winter 2014.

(Ref: Report by Roads Performance Manager dated 14th July 2014, submitted).

18. NOTICE OF MOTION UNDER STANDING ORDER 13

The Committee considered and unanimously agreed the notice of motion proposed by Councillor B Marshall and Seconded by Councillor Robert MacIntyre.

Decision

That having regard to the decision of the Council on 25th June 2014 to refer final determination of the community right to buy application to the Policy and Resources meeting on 21st August 2014 that the Area Committee resolves as follows:-

To note the overwhelming community support following a ballot in respect of the proposal by South Cowal Community Development Trust to acquire the land and buildings at Castle Toward and also being aware of the large amount of financial support from HIE enabling SCCDT to reach the stage they are at, and to intimate the support of the Area Committee for the proposal which proposes to create economic benefit and employment in Cowal and to provide a benefit to the community.

Therefore the Area Committee commends the proposal to the Policy and Resources Committee and invites them to note the support of the local committee when considering the matter at their forthcoming meeting.

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8&9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

19. DUNOON CHORD UPDATE

A report detailing the redevelopment of the Queens Hall in Dunoon was considered.

Decision

The Committee agreed the recommendations at 1.3.1 and 1.3.2 of the report.

(Ref: Report by Regeneration Project Manager dated 18th July 2014, submitted).

20. COUNCIL ASSETS - BUTE & COWAL AREA

The Committee agreed to postpone this item to the September Business Day.

21. SHOP PREMISES, 3 MONTAGUE STREET, ROTHESAY

A report advising the Committee of a request received by Bute Community Links (BCL) Ltd to assign their lease of shop premises at 3 Montague Street, Rothesay was considered.

Decision

The Committee agreed the recommendations at 3.1 and 3.2 of the report.

(Ref: Report by Estates Surveyor dated 17th July 2014, submitted).

22. COTTON MILL LANE, ROTHESAY

A report advising the Committee of a request to purchase two areas of ground at Cotton Mill Lane, Rothesay, was considered.

Decision

The Committee agreed the recommendations at 3.1 of the report.

(Ref: Report by Estates Surveyor dated 17th July 2014, submitted).

23. TOWARD SAILING CLUB

A report seeking Members instructions on the transfer of ownership of an additional area of land in the ownership of the Council to Toward Sailing Club was considered.

Decision

The Committee agreed the recommendations at 3.1 of the report.

(Ref: Report by Legal Services Manager dated 29th July 2014, submitted).

MINUTES of MEETING of COWAL COMMUNITY SAFETY FORUM held in the CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON on MONDAY, 11 AUGUST 2014

Present: Councillor Michael Breslin (Chair)

Jo Rains, Environmental Health Manager
Robert Cowper, Community Safety Officer
James Howard, Trading Standards Officer
James Ferguson, Amenity Warden
Alex Purdie, Scottish Fire and Rescue
Inspector Paul Robertson, Police Scotland
Susan McFadyen, Cowal Community Care Forum
Fiona McRoberts, Rape Crisis

1. APOLOGIES

Apologies were received from Councillor Bruce Marshall, Ailsa Cunningham and Julie Thompson of Argyll and Bute Council.

2. MINUTES

The Minutes of the Cowal Community Safety Forum held on 28th April 2014 were approved as a correct record.

3. MATTERS ARISING

(a) ARDENSLATE SHOP

Robert Cowper advised there has been no further information received from ACHA since the last meeting. The Chair reported that this matter is still progressing.

4. PARTNER UPDATES

(a) SCOTTISH FIRE AND RESCUE

Alex Purdie updated the Forum on the Bikers Breakfast which took place in Inveraray last month. He advised that there was over 200 participants on the day with 170 bikes there and it was a great success and attracted a large number of tourists.

He reported on the recent Community Action Team where they are working on home fire safety visits in sheltered accommodation.

He advised there have been 7 special services call outs in the last quarter, 7 dwelling fires and 2 casualties.

Alex advised that Eddie Renfrew is retiring this month and a new person will be in post in September.

He raised a local issue with the group in regards to a home fire safety visit he undertook in the Dunoon area where adapters from 50's/60's are still being used which do not meet the current regulations. He advised that he is currently liaising with Building Standards and the Housing Improvement Officer who have been really helpful and are looking into carrying out mains installation checks which is best practice for all organisations in the community.

James Ferguson suggested that Scottish Fire and Rescue look into grants for installation and Inspector Paul Robertson suggested that they go to the local newspapers to make people aware of this and offer free home fire safety checks.

The Chair asked if Legal Services have been contacted to see if there are any legal implications in the act. Alex agreed to raise this with the Housing Improvement Officer.

The Group agreed to pass this issue onto the Property Action Group for Bute and Cowal.

(b) POLICE SCOTLAND

Inspector Paul Robertson updated the Group on the road block campaign Police Scotland currently carried out where they caught 2 parties selling second hand cars that are not licensed to do it. Paul advised that Police Scotland are working closely with Trading Standards on this campaign and meet once a month to discuss issues.

He advised that the Cowal Games plans are now in place and even although there are a reduced number in bands attending, there are different activities to attract more families to the event along with activities arranged in the town. He advised that Jim MacLean will be helping co-ordinate the stalls at the games and has organised a historical clan attraction and a musical event.

Paul updated the Group on the Home Sweet Home plays and advised they are scheduled to take place on 3rd September in the village hall in Innellan in the morning and the Community Centre in Dunoon in the afternoon. He advised that the play focuses on fire safety and general crime prevention. He advised that funding for this play for applied for via the Fire and Rescue Community Fund on behalf of the Cowal Community Safety Forum.

Paul reported on the new dedicated Road Traffic department for the Cowal area which will be focusing on the activity on the trunk roads.

(c) ARGYLL AND BUTE COUNCIL

Amenity Services

Jim Ferguson updated the Group on the new Traffic Wardens which

started in May. He advised that they have a new working pattern which will be Monday-Thursday and Wednesday-Saturday and will be out in the evening to try and tackle the dog fouling problem.

The Chair raised a concern in relation to dog fouling and advised it was made clear to all Councillors that Parking Enforcement Officers would be dealing with this as this is a complaint that most Councillors receive a number of times.

He advised that he will be out at 6am on Cowal Games Saturday to make sure cones and signage are in place for the event.

Trading Standards

James Howard presented the new cold calling stickers to the Group which Trading Standards have issued locally.

He advised that he has now got a system in place for clients which blocks a withheld number and so far there have been 2 people scammed and the clients are receiving their money back.

The Chair raised a concern about Argyll and Bute Council and other partnership calls being blocked as they withhold their number and advised this is not customer friendly.

James updated the Group on the latest scam which is ongoing with a company from England who are calling customers and asking if they require any help to prevent no cold calling. He advised that Trading Standards in Brighton are looking into this.

James also advised that Trading Standards will be present at Cowal Games.

Environmental Health

Jo Rains updated the Group on the project she is currently working in which focuses on legionella and hot tubs and advised that there was a death in Perth and Kinross recently where someone caught the legionnaires disease.

The Group had discussion on gas safety and Jo passed around a photo of a gas cooker in a commercial premises that they are currently looking into as they have received fraudulent information and a false gas safety certificate. The premises is currently closed. As they are in the middle of the investigation, Jo agreed to check if she could share this information with Alex Purdie at Scottish Fire and Rescue and report back to the Group.

Jo advised that they have had a case for illegal dog imports which are currently being transported over from Spain as stray dogs. She advised that Animal Health are involved.

She updated the Group on anti-social noise for the 1st quarter. She

advised there was 61 noise complaints, 2 domestic complaints and 2 street noise complaints. She reported that there have been 21 noise complaints so far in this quarter.

The Chair raised a concern about the pier in Dunoon. He advised it is a safety hazard as there is a lack of suitable barriers at the gangway and children could easily fall off the side. The Group agreed to look into this.

5. DOG FOULING

James Ferguson advised that the new Parking Enforcement Officers are working later in the evening to catch/engage with dog walkers.

Robert Cowper asked if the CCTV and Police involvement has improved the issue and James advised it had improved as the complaints have dropped.

6. WATER SAFETY

Jo Rains advised the Group that she has been unable to undertake this project yet as promised, due to staffing issues.

7. AOCB

Rape Crisis

Fiona McRoberts updated the Group on their new office in Bute. She advised funding is still an issue for Rape Crisis and there are 9 members of staff across Argyll and Bute and no one is funded as of March 2015.

Fiona advised that they are currently receiving a high number of referrals and undertaking training.

Cowal Health and Wellbeing

Susan McFadyen advised that Cowal Health and Wellbeing have allocated funding of £9,100 and the deadline is 17th September for a further £3,900. Susan agreed to forward the Area Governance Assistant information on this for distribution round the Community Safety Forum.

Susan advised she will be cutting down her hours with Cowal Community Care Forum as of 1st September as she will be starting a new job with the Council and asked if we could keep sending her the minutes and she can attend the meetings when possible.

8. DATE OF NEXT MEETING

It was agreed that the Area Governance Assistant would liaise with Councillor Marshall to set a date for the next meeting.

**MINUTES of MEETING of FORWARD DUNOON AND COWAL GROUP held in the
CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON
on MONDAY, 11 AUGUST 2014**

Present: Councillor Bruce Marshall (Chair)

Councillor Michael Breslin
Councillor Gordon Blair
Shirley MacLeod, Argyll & Bute Council
Ailsa Cunningham, Argyll & Bute Council
David Adams McGilp, Visit Scotland
Colin Moulson, PA23 BID

1. APOLOGIES

Apologies were received from:

Councillor Alex McNaughton
Councillor Jimmy McQueen
Brian Close, Argyll and Bute Council
Catriona Craig, Cowal Marketing Group

2. MINUTES

The Minutes of the Forward Dunoon & Cowal Group of 14th April 2014 were approved as a correct record.

3. MATTERS ARISING

(a) BURGH HALL UPDATE

The Chair provided a detailed update in regard to Dunoon Burgh Hall. He advised that since his last report in April, Dunoon Burgh Hall has made huge strides in the quest for funding to renovate the entire building and have achieved funding commitments of £1.834M to date with the projected capital cost of the project being £1.878M.

The breakdown in committed funds is:

- £575K – Heritage Lottery Fund
- £465K – Creative Scotland
- £250K – John McAslan Family Trust
- £244K – Historic Scotland
- £200K – Highlands and Islands Enterprise

- £100K – Monument Trust

The Chair advised that Dunoon Burgh Hall Trust will be applying for planning permission shortly then going out to tender with the expectation to commence work on the building towards the end of the year.

He advised that the Trust are holding an event in the Queen's Hall on Saturday 25th October 2014 and this is a fundraiser and get together of the residents of Dunoon and Cowal to celebrate the Dunoon Burgh Hall Trust success to date. He advised that a 17 piece band called Capital Big Band will be in attendance with two female vocalists and it will be a vintage themed event.

The Chair reminded the Group that Dunoon Burgh Hall Trust are holding a film festival between the Hall and Studio 1 on 12th to 14th September.

4. PA23 BID

Colin Moulson from PA23 BID gave a presentation to the Group on the overview of BIDs to date.

He spoke about the events programme for the year which includes a 'Ladies/Girls' Day Out which is scheduled to take place on 2nd November at Hunters Quay Holiday Village, 'Come and Try-athalon' on 8th or 15th November and Dunoon Dazzles which is scheduled for Saturday 29th November.

He updated the Group the new website which he has created called 'Dunoon Presents' and advised of the positive media coverage which he has from Reporting Scotland, Radio Scotland, the Scottish Sun, Radio Clyde and the Dunoon Observer for advertising all events.

Colin advised that he hopes to get a Commonwealth Medallist across to Dunoon and that he has taken on Sunset Ceremony where there will be music from the Vatersay Boys and Brian Wilson, Drum Major will be in attendance. He suggested advertising this event in the Greenock Telegraph to encourage more people to come across the water.

5. AOCB

Tourism Issues

The Group had a discussion about the tourism issues they have in the Bute and Cowal area and how they want to bring more people into the town. David Adams McGilp agreed to talk to communication and marketing at Caledonian McBrayne and get leaflets for the ferries and make people more aware of the Dunoon to Gourock foot passenger ferry.

6. DATE OF NEXT MEETING

The date of the next Forward Dunoon and Cowal meeting will be held on Monday 10th November 2014 at 2pm in the Customer Services Office, 22

Hill Street, Dunoon.

The Group agreed to set a date at the next meeting for shop owners to clean the front of their shops in the spring next year.

**MINUTES of MEETING of BUTE COMMUNITY SAFETY FORUM held in the EAGLESHAM
HOUSE, ROTHESAY
on FRIDAY, 15 AUGUST 2014**

Present: Councillor Len Scoullar (Chair)

Robert Cowper, Anti-Social Behaviour Coordinator
Richard Gorman, Environmental Health Officer
Alex Purdie, Scottish Fire and Rescue
David Wilkinson, Police Scotland
Inspector Paul Robertson, Police Scotland
Kathryn Armstrong, Fyne Homes

1. APOLOGIES

Apologies for absence were received from James Ferguson, Amenity Services Enforcement Officer.

2. MINUTES

The Minutes of the Bute Community Safety Forum held on Friday 2 May 2014 were approved as a correct record.

3. MATTERS ARISING

(a) MAIL LEAFLETING COSTS

Councillor Scoullar advised that this item was regarding issuing a mail shot to the public warning them about cold callers and rogue tradesmen in the area. He advised that he had followed up his action from the last meeting and had spoken to the Army Cadets. He advised that the Army Cadets were willing to distribute the mail shot however would not be able to provide a cost for this until it was clear as to how many they were to distribute. Paul Robertson advised that Argyll and Bute's Trading Standards department had created a small, handy leaflet that would be perfect for using to do a mail shot. The Forum discussed the possibility of placing the small, informative leaflet in with some existing mail issued from the Council that goes to a large number of people. It was suggested that it could be placed in with Council Tax letters as all households get a letter and the leaflet is so small that it would not cause any increase to postage costs. Councillor Len Scoullar agreed to speak to Judy Orr, Head of Customer and Support Services for Argyll and Bute Council to see if this would be possible. Inspector Paul Robertson advised that a copy of the leaflet could be placed in the local paper and in this advert there could be advice available on where to pick up a hard copy of the leaflet. The Forum agreed that hard copies of the leaflet could be placed in public places such as Argyll and Bute Council Service Points, Libraries or Medical Centres. Paul Robertson agreed to speak to trading standards in Dunoon and clarify their plans in terms of distribution and the quantity they plan on producing. Paul Robertson advised that once he had gathered this information he

would pass it onto the Chair. Paul Robertson highlighted that sending the leaflet to everyone could possibly be seen as excessive however he advised that he believed that it would be beneficial to make everyone aware of the potential hazard. The Forum agreed that although the leaflet would initially be distributed over Bute, it could potentially be distributed over the whole of Argyll and Bute.

4. PARTNER UPDATES

(a) POLICE SCOTLAND

David Wilkinson updated the Forum on the most recent figures for Police Scotland and advised that there had been 122 crime offences, 44 of which remain undetected. He advised that Police Scotland had attended a house fire along with Scottish Fire and Rescue on 16 July. He advised that the High Street had to be shut for forty five minutes however there was no injuries. David Wilkinson advised that there had been a serious crash in Port Bannatyne involving a car and a cyclist. He advised that the cyclist was in a stable but serious condition. He reported that Police Scotland were in attendance at the plane crash at the weekend and reported that the Air Accident Investigation was still ongoing. David Wilkinson advised that they had carried out several drug searches throughout the last quarter, including ones on the ferries and in licensed premises on the island. He advised that Police Scotland had successfully policed the Bute Triathlon and the Agricultural Show, and there had been no incidents at either of these events. He advised that they were policing the Highland Games next Saturday and were hoping for good weather for the local event. He advised that resources from the Area were used to support the Commonwealth Games and this did not lead to any shortages in the area.

Paul Robertson advised that he was on duty when the plane crash happened on the island, and advised that there had been outstanding efforts from all of the joint local agencies. He advised that the Royal Navy Team and the NHS team who both arrived by helicopter, provided a world class service. He reported that before they arrived all of the local agencies and members of the public responded admirably and the service they provided in dealing with the tragedy was outstanding. He advised that the work that the two local doctors carried out whilst waiting for the air assistance was outstanding. He advised that although this was a tragic incident he was highly impressed by the service provided by all of the local agencies.

Councillor Len Scoullar advised that he is very pleased to hear the positive views of Paul Robertson after such a horrible tragedy.

(b) SCOTTISH FIRE AND RESCUE

Alex Purdie, on behalf of Scottish Fire and Rescue thanked Paul for his kind words. He advised that he has lived in a variety of places

throughout Scotland and he has never failed to be astonished by members of the public and the assistance they provide to emergency services in rural areas.

Alex Purdie advised that since the last meeting the Bikers Breakfast had taken place in Inveraray. He advised that the day had been a great success and around 220-225 bikers in attendance. He advised that the bikers had created a good tourist display for other visitors. He reported that purpose of the day was to teach bikers what to do in accidents and this included how to safely remove a helmet after an accident. Alex Purdie advised that the Community Action Team had been busy carrying out Home Safety Visits including visits to Sheltered Housing to ensure the most vulnerable people are not at risk.

Alex Purdie advised that in the last quarter there had been two accidental dwelling fires, one of which had been in sheltered housing.

He advised that staff had been utilised at the Commonwealth Games, which had provided an excellent opportunity for staff to gain experience working at such a large scale event.

Alex Purdie advised that Mr Renfrew would be retiring at the end of the month and this would be a big loss to the area. He advised that his replacement would be announced in due course.

He advised that he is settling into his new role and he is hoping to move forward and bring new ideas to the Forum in the future.

(c) **ARGYLL AND BUTE COUNCIL**
Environmental Health

Richard Gorman advised that anti social noise nuisance behaviour features significantly in complaints to the service and they continue to work with Police Scotland initially to deal with the problems as well as with other agencies such as Fyne Homes and ACHA.

He reported on action taken by the service in relation to food safety including legal action against a premise which had failed to meet appropriate standards. Scottish Fire and Rescue during the prosecution to provide fire safety advice.

Richard Gorman reported to the Forum on Gas Safety checks in catering premises and scrutiny of Gas certificates. He highlighted the importance of this as in Rothesay there are occupied flats above many of the catering premises.

He advised the Forum on action to reduce and prevent that the risk of Legionella in spa baths and Jacuzzis.

In response to a question asked by Alex Purdie on how involved Scottish Fire and Rescue had been in the prosecution case, Richard Gorman advised that he had contacted Sandy McLean from Dunoon to advise the owner of the premises how Gas should be safely stored. Alex Purdie highlighted how important it is that sharing of information occurs between all the agencies in the area and emphasised the importance of identifying a successful way of sharing this information. He advised that Scottish Fire and Rescue will carry out fire safety checks on all food premises that have people living above them.

Richard Gorman advised that Patrick Mackie, Environmental Health Officer, is currently working on a protocol on information sharing between agencies.

The Forum discussed if premises that are built under flats, which were built with the intention of being offices or shops become hot food takeaways, if there is a requirement for a change of use application to be submitted to building standards. Richard Gorman advised that he will speak to Billy Dickson from Building Standards and report back to the next meeting of the Forum.

Anti-Social Behaviour

Robert Cowper advised that the Anti-Social Behaviour Sub Group is continuing to meet on a regular basis and the next meeting is in October. He advised that there had been no increase in complaints and although four or five cases had been resolved these had been replaced by new cases. He advised that the partners continue to be supportive.

He reported to the Forum that the Cashback for Communities Youth Work programme had received applications from 11 organisations from across Argyll and Bute and seven of these had been successful. He advised that the programme, which is administered by Youth Link Scotland, provides small grants to youth work services to support delivery of social and personal development activities for young people.

In a response to how often the fund is allocated, Robert Cowper advised that it is a Scottish Government initiative. Applications are made direct to Youth Link Scotland and are assessed against designated criteria for the fund.

(d) **FYNE HOMES**

Kathryn Armstrong advised that Fyne Homes have recruited a nursery nurse who had started this week. The role of the nursery nurse will be to go out and work with tenants' young children. They will be initially working in Rothesay however will eventually move into the Cowal Area. She advised that they had also recruited a Welfare Rights Officer who will be available to provide advice to tenants. She advised that the Welfare Rights Officer will be based in Rothesay

however will be covering the whole area.

Kathryn Armstrong reported to the group that Marie Bowie, has left her position of Housing Director at Fyne Homes and either herself or Tracy Shields will be attending this meeting in.

Kathryn Armstrong advised that Fyne Homes are busy with day to day tenancy issues and are continuing to receive support from other local agencies.

5. AOCB

No discussion was raised under this item.

6. DATE OF NEXT MEETING - FRIDAY 14 NOVEMBER 2014

The Group noted that the next meeting of the Bute Community Safety Forum will take place on Friday 14 November 2014 at 10:15am in Eaglesham House, Rothesay.

**MINUTES of MEETING of COWAL TRANSPORT FORUM held in the CASTLE HOUSE,
DUNOON
on FRIDAY, 5 SEPTEMBER 2014**

Present: Councillor Alex McNaughton (Chair)

David Taylor	Argyll Ferries
Sean Clemie	Transport Scotland
Eleanor Stevenson	South Cowal Community Council
Fulton McInnes	Hunter's Quay Community Council
Iain McInnes	Lochgoil Community Council
Ian McNaughton	Sandbank Community Council
Willie Lynch	Dunoon Community Council
Gordon Ross	Western Ferries
David Lees	McGills Bus Service
Archie Reid	Strachur Community Council

Attending:

Stephen Doogan	Area Governance Officer
Paul Farrell	Engineer/Technical Officer
Douglas Blades	Public Transport Officer
Andrea Waters	Senior Area Committee Assistant (minutes)

1. APOLOGIES

There were no apologies received.

2. MINUTES

The Minutes of the previous meeting of 6th June 2014 were approved as a correct record subject to changes on page 2, Item 5 – Replace Paul with Sean and page 3, item 8 “Fulton McInnes raised a concern regarding the overflow form Western Ferries car park on the Sandbank side of the road citing that in his view it was dangerous for cars to queue there.”

It was noted that this item should be raised with the police and a letter drafted.

3. TRANSPORT SCOTLAND

It was agreed to take item 3 and Item 5 of the agenda together.

The representative from Transport Scotland updated the forum on the following points:

- There had been no closures to the Rest and Be Thankful since the last meeting.
- Transport Scotland were continuing to improve their operational plan for a diversion route.
- The netting had been completed and this can now be removed from the action tracker.
- Landslide Issues – They are now concentrating on the areas of

- Glen Kinglass and Loch Shira. Which are both now at design stage
- Strone Point – The final detailed design had been completed and work would commence in the spring.
- Dunderave – This project is being split into smaller sections, since it is a bigger undertaking than originally thought, and completion has been staged over the next few years..
- VMS Strategy – Transport Scotland are currently identifying suitable road points and a further discussion will need to take place with the roads department as to where they would like the signage erected. The VMS safety messages are largely in place

Update on Signs:-

The requirement for Gaelic signing is delaying the installation of new signage, which is currently in the process of being designed. .
Concerns were noted from the forum about the length of time it was taking to complete the appropriate signage.

Transport Scotland informed the forum that there is currently one VMS sign available for immediate deployment, and they would deploy it where requested by roads.

Action

- AB&C Roads department to send specific signage to Transport Scotland and they will erect it.
- Councillor McNaughton will take the signage issues to the Councillors Workshop on Monday 8th September and strongly raise it.

4. **A83 TURNING CIRCLE UPDATE**

Douglas Blades updated the Forum on the A83 turning circle, and advised that as previously reported the tenders had come in at two to three times more than originally thought consequently, there is insufficient funding within the original budget from S.P.T. to complete the work.
There is currently a bid lodged with the Bus Investment Fund for further money and it is hoped that this will be fruitful.

Outcome

The forum will wait for the outcome of the proposed bid and then look at alternative options depending on the result of the bid.
Douglas Blades to keep the forum updated.

5. **UPDATE OF ROAD WORKS ON REST AND BE THANKFUL (A83)**

This item was taken at item 3 and 4 of the agenda.

6. **FERRIES UPDATE**

Argyll Ferries

David Taylor from Argyll Ferries updated the Forum on the progress that

CMAL have made into updating their facilities at Gourock, including Kilcreggan steps, this has now been put out to tender with a view to works starting at some point this year.

He reported that the Coruisk will be available again this year through the winter months and will be operating two morning and two evening sails.

A discussion took place between the forum and David Taylor with the following points noted:

- The impact of the Wemyss Bay work on the Dunoon sailings is still unclear and a timetable will need to be worked out that doesn't impinge on the Dunoon service.
- It was discussed that a permanent waiting room at the Dunoon Pier was required, this was previously part of the CHORD project for which with Argyll and Bute Council are responsible..

Actions:

- Councillor McNaughton will raise the issue regarding the waiting room at an Area Committee meeting to gain clarification on the matter.
- Argyll Ferries will consult with the forum re Wemyss Bay once a timeframe has been put in place.
- The Area Governance Officer will consult with the CHORD Project in regards to the passenger buildings and berthing facilities.

Western Ferries

Gordon Ross from Western Ferries informed the forum that everything had went smoothly over the Cowal Games weekend.

There are currently four sailings an hour with both linkspans being used and the new bigger boats are now in use, he advised the group that in his view this is now a smoothly run, effective service.

7. BUS ISSUES

Douglas Blades provided a report to the forum in response to the discussion from the previous meeting on the number of complaints which have been received recently in regarding to the change in the bus timetables.

Douglas advised that there has been one formal complaint since the change in bus timetables to accommodate the new school hours, which was about the Glendaruel service bus. There are also issues about the permit under which the bus is now operated in that members of the public can no longer be carried. This will be investigated to see if it can be resolved,

A discussion was held and the following points were noted:

- The 489 service is not always going up North Campbell Road as timetabled.
- No timetable in the bus shelter at Morrison's – It was explained that this was a new shelter and this issue would be rectified shortly.
- Community Council members raised an issue regarding the late night bus

service that was put on to Strachur over Cowal Games Weekend. It was felt that this was not advertised correctly so therefore was not utilised appropriately.

- The 80 service has now been deregistered. It is being put out to tender.

8. SYNCHRONISATION OF ARGYLL FERRIES WITH THE MCGILLS BUS TO INVERCLYDE HOSPITAL

McGills advised that they are happy to look again at the timetable although it is their view that timetable revision will not completely resolve the issue.

McGills timetables are now published in the Cowal Timetable handbook.

9. TIMBER EXTRACTION THROUGH GLEN MHOR

There was no representative from Till Hill Present and no report was submitted.

10. AOCB

No other business was raised

11. DATE OF NEXT MEETING

The next Cowal Transport Forum will be held on Friday 5th December at 10am in Castle House, Dunoon.

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ARGYLL AND BUTE COUNCIL

Bute and Cowal Area Committee

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

7 OCTOBER 2014

ROADS REVENUE BUDGET 2014 TO 2015 – 1st QUARTER UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1 The main purpose of this report is to advise Members of the roads revenue budget position for the 1st Quarter of financial year 2014/15.
- 1.2 The overall roads maintenance budget for the 2014/15 year (excluding winter maintenance and coastal protection) is £4,145,227. Spend at the end of the first quarter of the financial year is £1,103,886; this equates to a 27% spend, with 73% remaining for the last three quarters.

ROADS REVENUE BUDGET 2014 TO 2015 – 1st QUARTER UPDATE

2.0 SUMMARY

- 2.1 This report is the first of four reports which will provide Members with information on road maintenance revenue activities being delivered in 2014/15.

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes this report.

4.0 DETAILS

Members were presented with four reports for each quarter of the 2013 to 2014 financial year which provided information on the roads maintenance revenue budget. This first of four reports provides financial information on roads maintenance spend for the first quarter of the 2014 to 2015 financial year.

The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP). As Members are aware, the available revenue budget is currently insufficient to allow all of the required works to be fully undertaken. Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based upon financial information which has been collated through the 'Total' costing system. Winter maintenance and coastal protection costs have been excluded from this report.

Appendix 1a shows the overall roads revenue maintenance budget for each area. The overall roads maintenance budget for the 2014/15 year (excluding winter maintenance and coastal protection) is £4,145,227 as indicated in the table.

Appendix 1b provides information on percentage spend for each area. Spend at the end of the first quarter is £1,103,886 which equates to a 27%, of the available budget.

In Appendix 1c the budget spent for each activity has been divided by the estimated unit rate for that activity to give the amount of work that would be expected to have been achieved within that budget spend. Roads Operations is now in the process of comparing actual quantities of works carried out in each area with spend for particular activities; this process involves careful correlation of quantities input by inspectorial staff in the WDM system with corresponding costs in the Total costing system. Early results are encouraging and this process will form the basis for future reporting of area unit rates.

Appendix 1d shows graphically how some of the main work activities have progressed in the first quarter of the year in financial terms. Budget profiles are set for each budget line and are used to manage actual expenditure against available budget. Graphs show 'target' spend versus 'actual and re-profiled' spend. The last two graphs indicate the overall position.

5.0 CONCLUSION

This report provides Members with a financial update on the roads revenue maintenance budget for the first quarter of the financial year 2014 to 2015. It indicates an average spend of 27% at the end of the first quarter. Further quarterly reports will continue to be presented to Members at future Area Committees.

6.0 IMPLICATIONS

6.1	Policy	Works assessed and carried out under the current Roads Asset Management and Maintenance Plan.
6.2	Financial	The available Roads revenue budget is below that required in terms of the RAMP.
6.3	Legal	None
6.4	HR	Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives.
6.5	Equalities	None
6.6	Risk	Deterioration of road network if budget not spent effectively.
6.7	Customer Services	Maintains service level commitment set out in Service Plan.

Executive Director of Development and Infrastructure

Policy Lead Cllr Ellen Morton
Head of Roads & Amenity Services
15 September 2014

For further information contact: Stewart Clark, Roads Performance Manager,
Tel: 01546 604893

APPENDICES

Appendix 1a
Appendix 1b
Appendix 1c
Appendix 1d

APPENDICES

Roads Revenue Maintenance Budget 2014 to 2015

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0201	Resurfacing				0			0			0			0
0301	Anit Skid Treatment				0			0			0			0
0501	Patching	130,000	140,000	60,000	330,000	179,000	88,000	267,000	92,000	205,000	297,000	214,875		1,108,875
0502	Potholing	28,000	26,000	118,000	172,000	172,000	86,000	258,000	26,000	42,000	68,000	55,000		553,000
0701	Bridges				0			0			0		225,000	225,000
0801	Cattle Grids				0			0			0		30,000	30,000
1001	Footways/Kerbs	2,500	2,500	2,500	7,500	4,500	3,000	7,500	22,000	26,000	48,000	29,000		92,000
1002	Cycleway/Patching				0			0			0			0
1301	Remedial Earthworks				0			0			0			0
1401	Drainage/Culverts	9,000	17,000	18,000	44,000	54,000	20,000	74,000	6,000	14,000	20,000	63,000		201,000
1402	Drainage/Ditches	43,000	45,000	66,000	154,000	91,000	58,000	149,000	29,000	69,000	98,000	72,000		473,000
1601	Scrub/Tree Maintenance	12,000	12,000	12,000	36,000	22,000	9,000	31,000	8,000	20,000	28,000	26,000		121,000
1701	Roads Markings/Studs	6,500	14,000	14,000	34,500	19,000		19,000	4,500	28,000	32,500	24,000		110,000
2001	Boundary Fences/Walls				0			0			0			0
2101	Pedestrian Guardrails				0			0			0			0
2201	Traffic Signals				0			0			0		30,000	30,000
2301	Traffic Signs	6,000	6,000	6,000	18,000	18,000	23,000	41,000	4,500	9,000	13,500	10,000		82,500
2311	ILLuminated Bollards				0			0			0		5,000	5,000
2401	Vehicle Safety Fence	8,500	1,000	1,000	10,500	2,000	1,000	3,000	852	1,500	2,352	1,500		17,352
2411	Street Name Plates	400	400	400	1,200	700	500	1,200		900	900	700		4,000
2501	Sweeping and Cleaning				0			0			0			0
3201	Emergency Incidents	4,000	4,000	4,000	12,000	12,000	5,000	17,000		9,000	9,000	7,000		45,000
3202	Summer Standby	7,000	7,000	7,000	21,000	7,000	5,000	12,000		13,000	13,000	19,000	13,000	78,000
	Roads	256,900	274,900	308,900	840,700	581,200	298,500	879,700	192,852	437,400	630,252	522,075	303,000	3,175,727
1501	Grass Cutting	23,000	23,000	23,000	69,000	42,000	18,000	60,000	6,500	37,000	43,500	44,000		216,500
1503	Weed Spraying	4,000	4,000	4,000	12,000	14,000	6,000	20,000	8,000	4,000	12,000	20,000		64,000
	Amenity	27,000	27,000	27,000	81,000	56,000	24,000	80,000	14,500	41,000	55,500	64,000	0	280,500
0503	Road Master	82,000	61,000	47,000	190,000	56,000	93,000	149,000	33,000	99,000	132,000	52,000		523,000
1801	Gully Emptying	13,000	13,000	3,500	29,500	38,000	3,500	41,500	9,000	45,000	54,000	41,000		166,000
	Fleet	95,000	74,000	50,500	219,500	94,000	96,500	190,500	42,000	144,000	186,000	93,000	0	689,000
		378,900	375,900	386,400	1,141,200	731,200	419,000	1,150,200	249,352	622,400	871,752	679,075	303,000	4,145,227

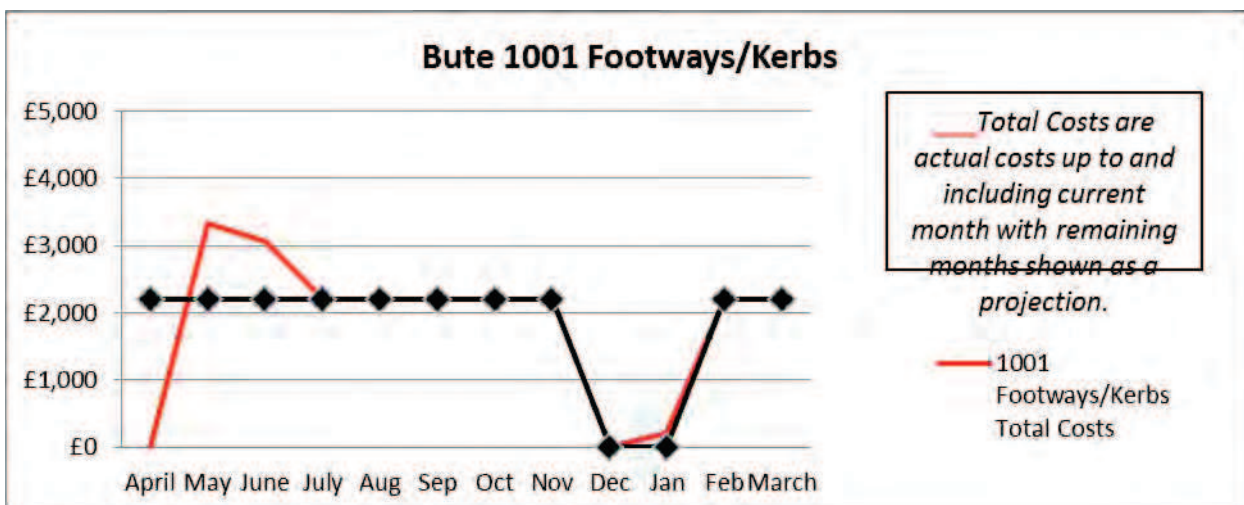
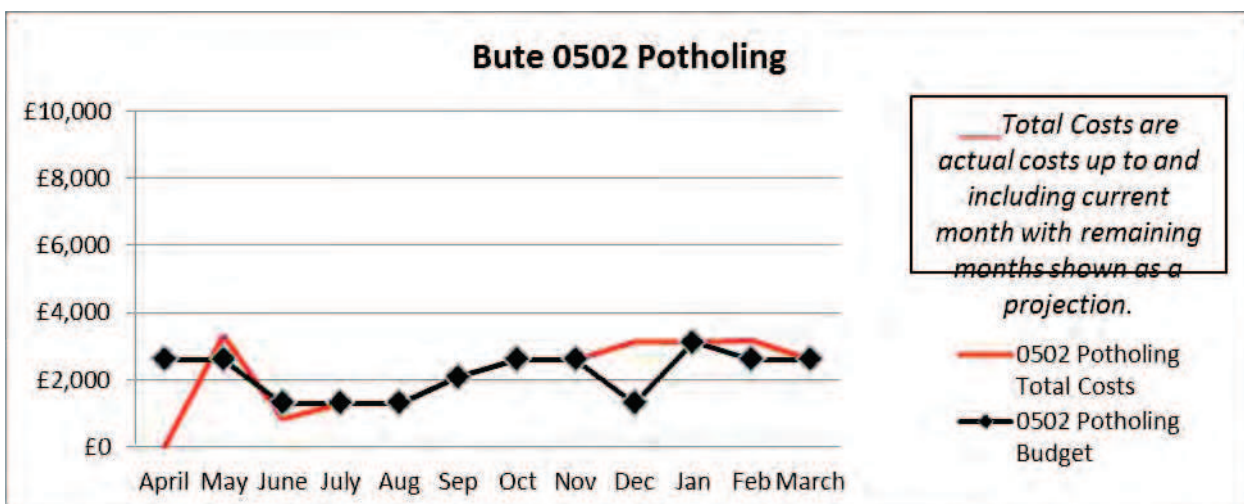
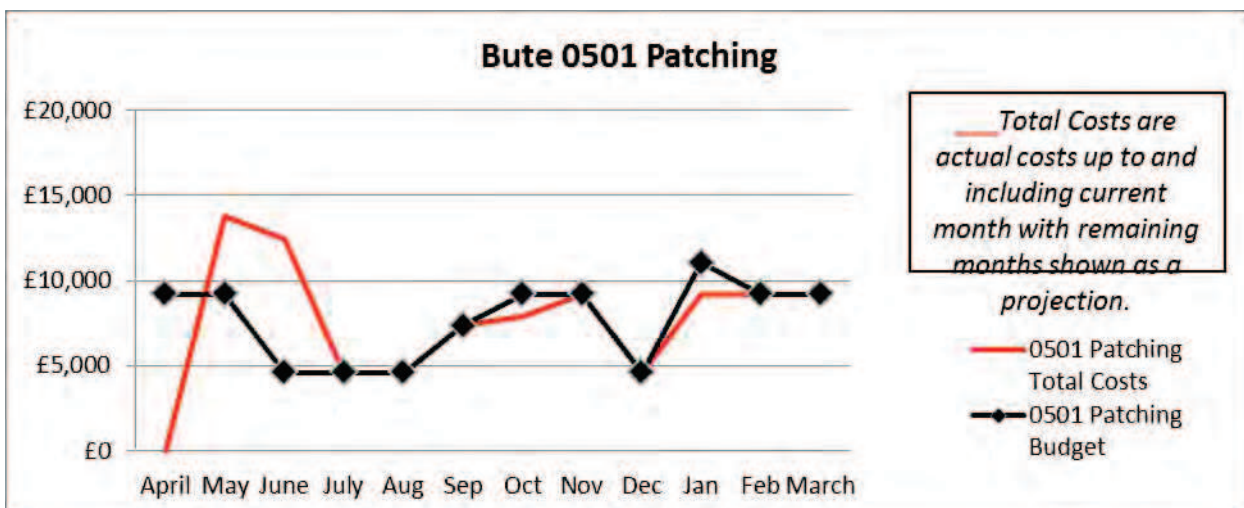
Roads Revenue Maintenance Budget 2014 to 2015
Spend for Q1

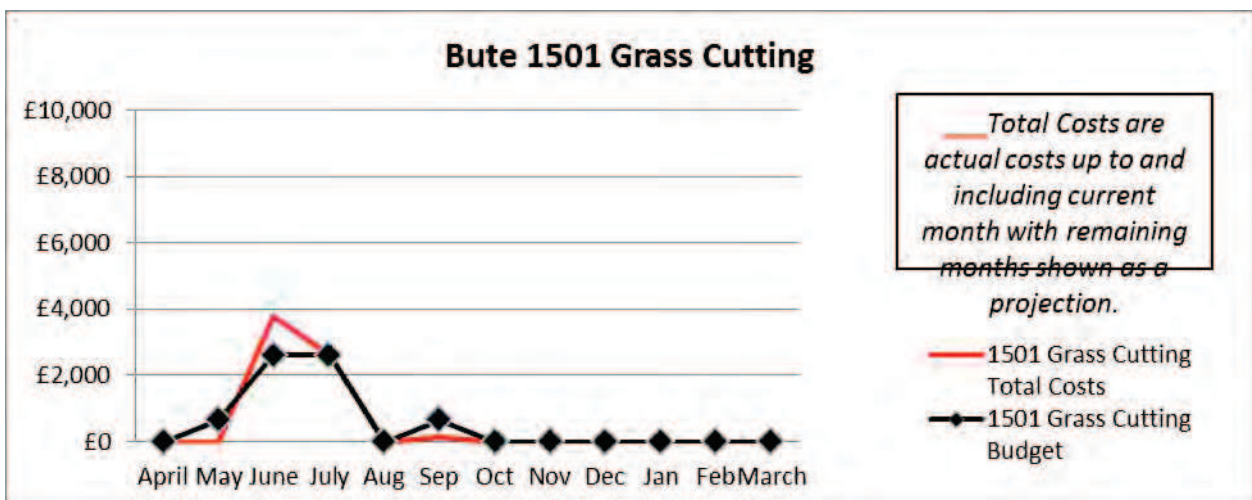
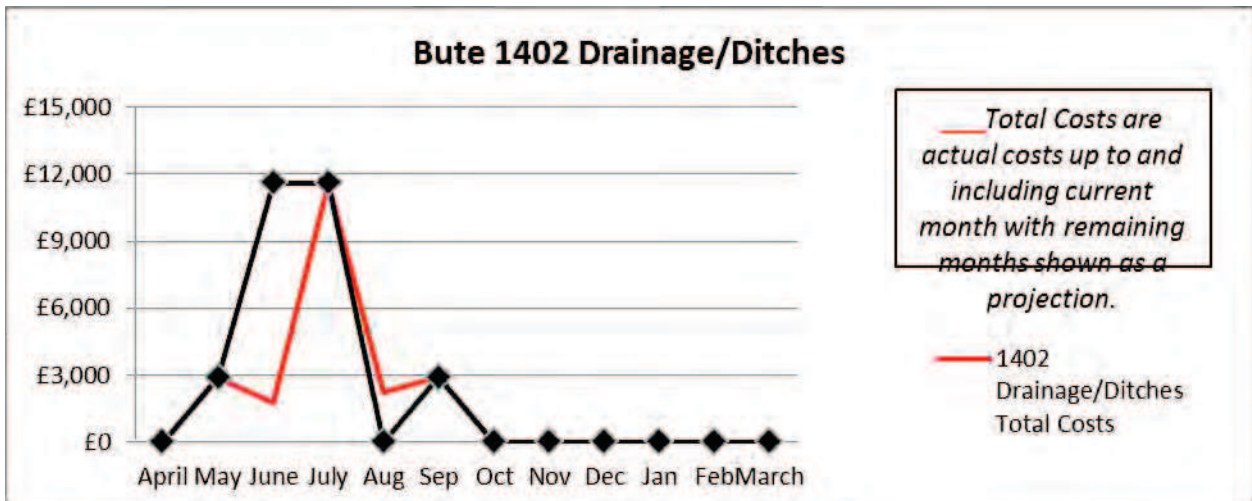
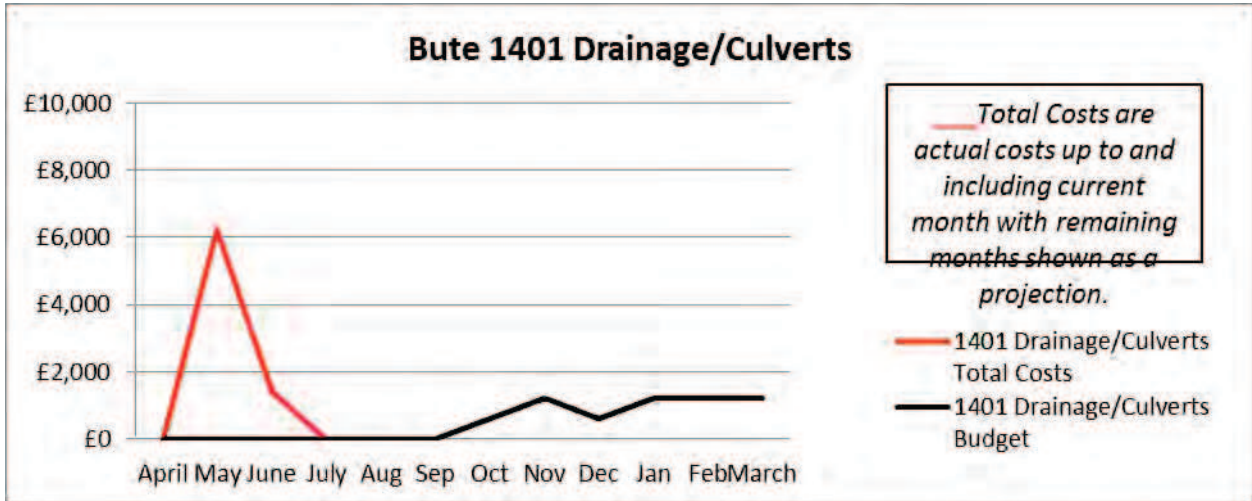
	COMBINED AREA BUDGETS *										H & L	B & C	**Bridges / Cattle grids etc.	Total
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal					
Area Budget	£378,900	£375,900	£386,400	£1,141,200	£731,200	£419,000	£1,150,200	£249,352	£622,400	£871,752	£679,075	£303,000	£4,145,227	
Actual Spend - End of Q1	£98,514	£112,358	£156,494	£367,366	£147,514	£141,582	£289,096	£76,338	£120,538	£196,876	£184,691	£65,857	£1,103,886	
Remaining Budget	£280,386	£263,542	£229,906	£773,834	£583,686	£277,418	£861,104	£173,014	£501,862	£674,876	£494,384	£237,143	£3,041,341	
Percentage Spend	26%	30%	41%	32%	20%	34%	25%	31%	19%	23%	27%	22%	27%	
* Combined Area Budgets - See Appendix 1a for list of activities included.														
** Remaining 'central budget' - Bridges, cattle grids and illuminated bollards														

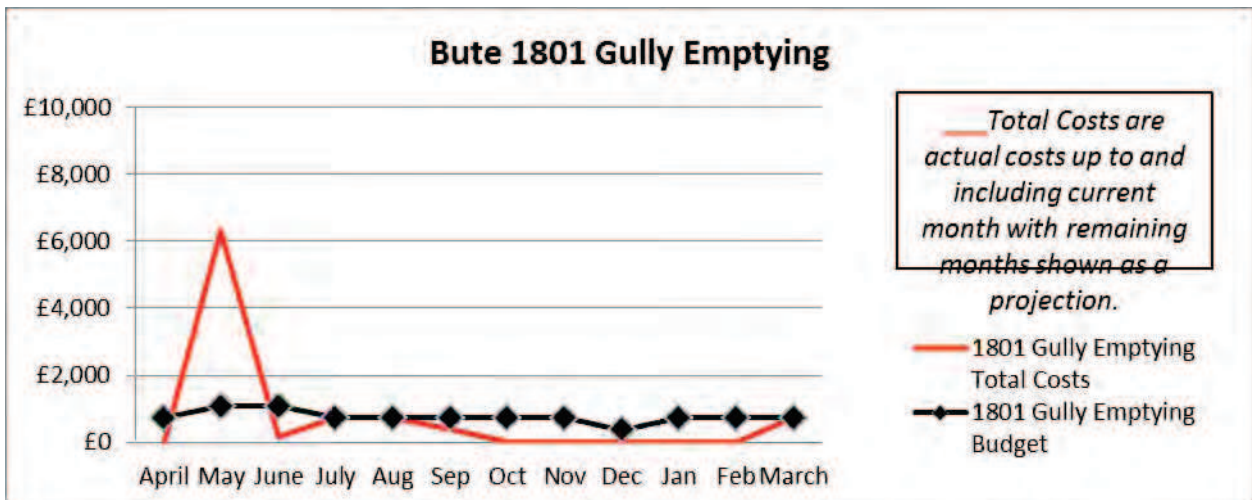
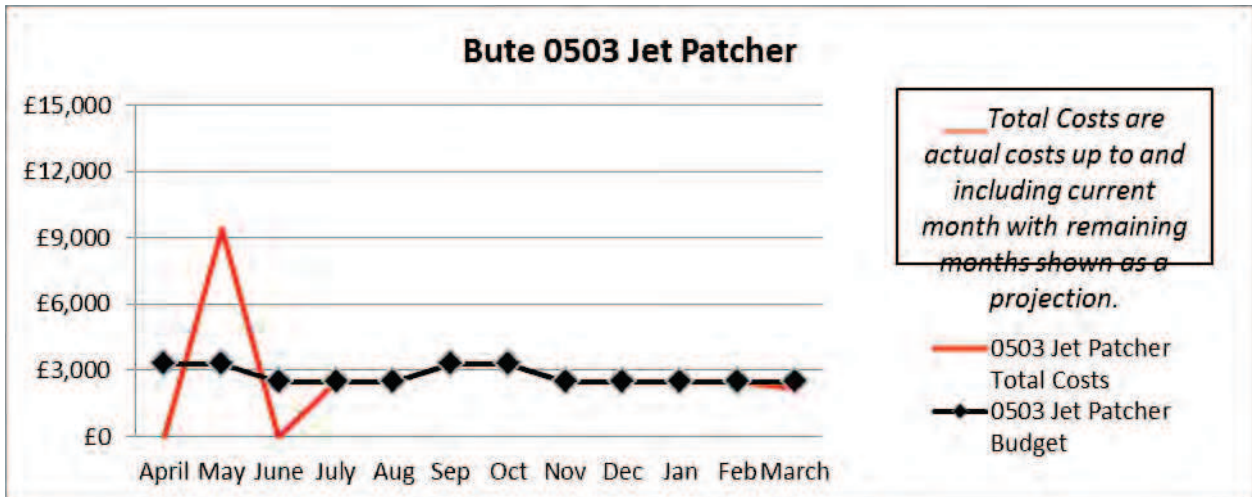
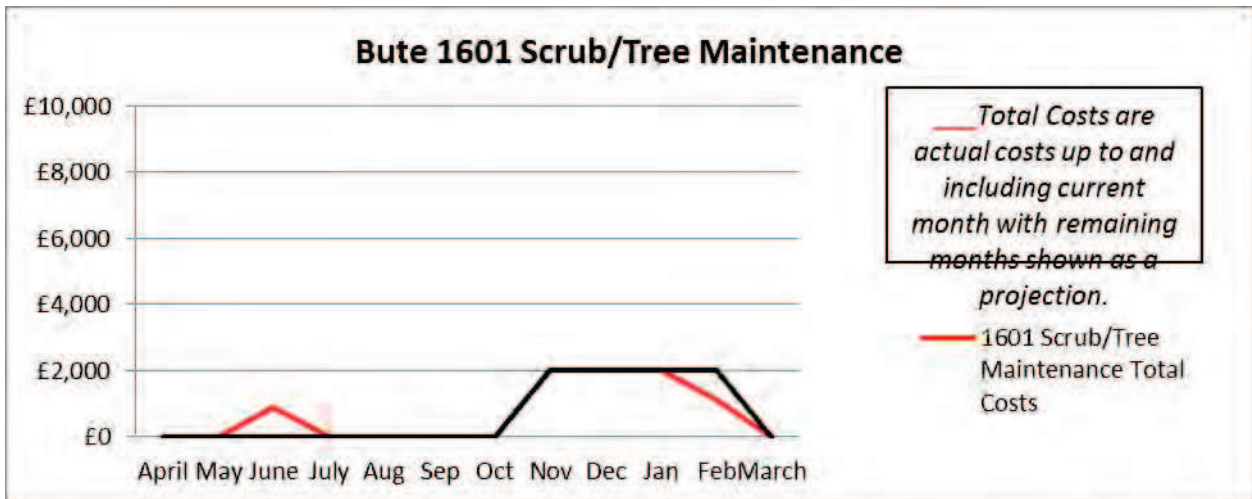
Roads Revenue Maintenance Budget – Bute and Cowal

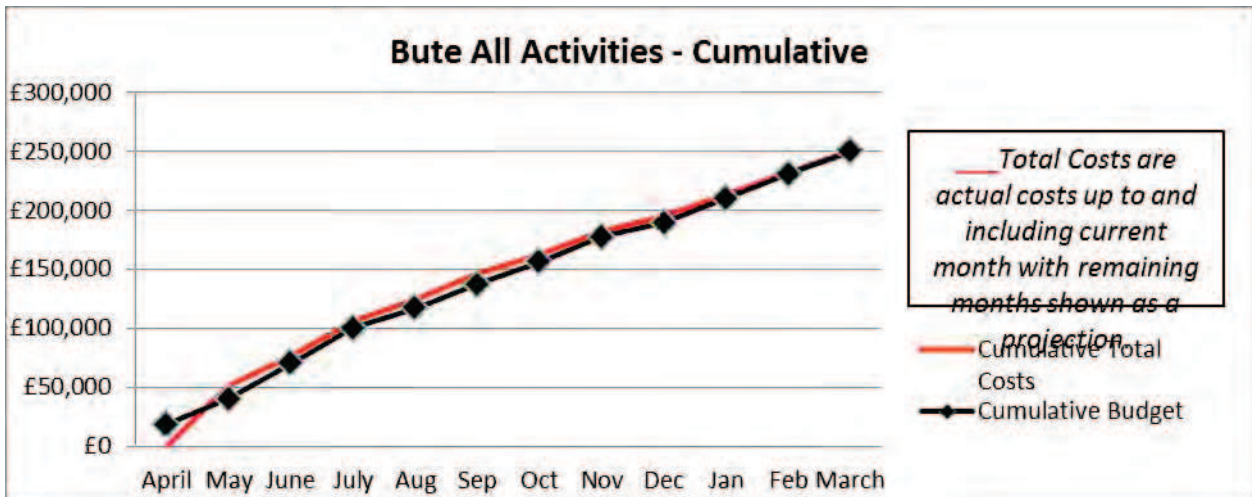
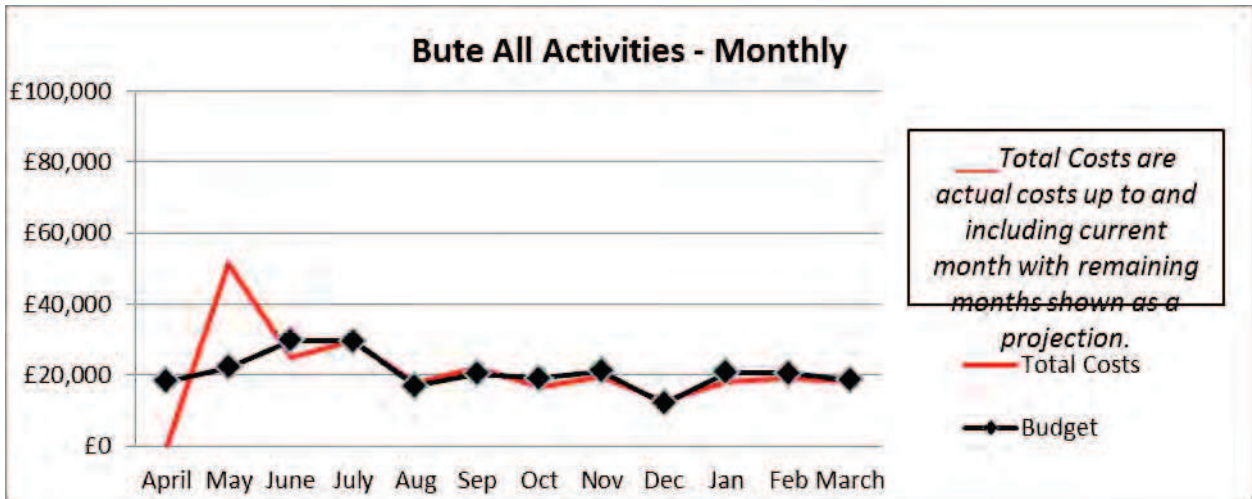
End of 1ST Quarter Spend and Estimate of Percentage of Target Achieved

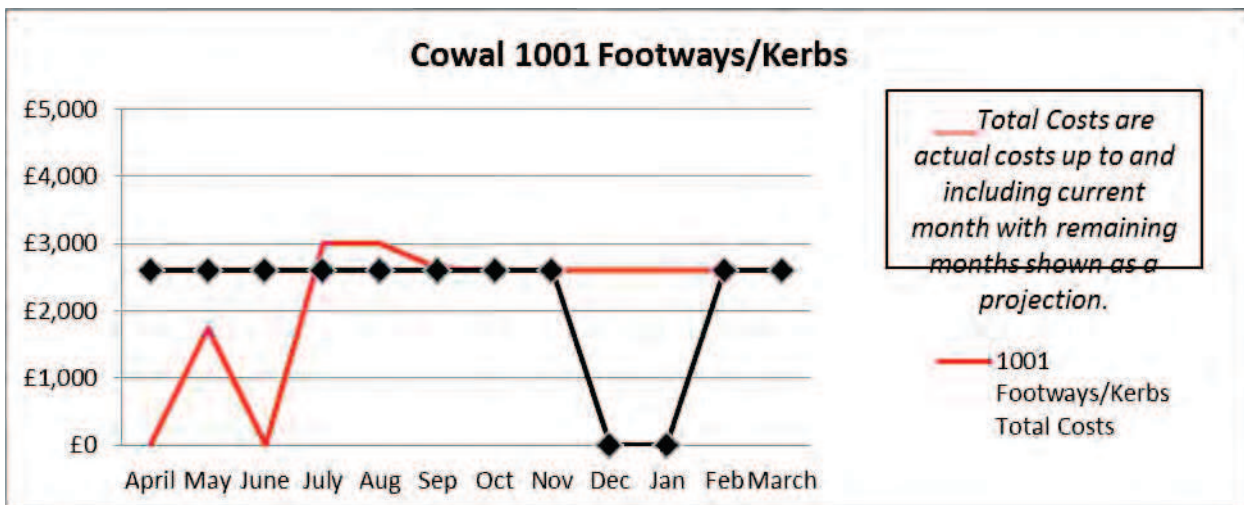
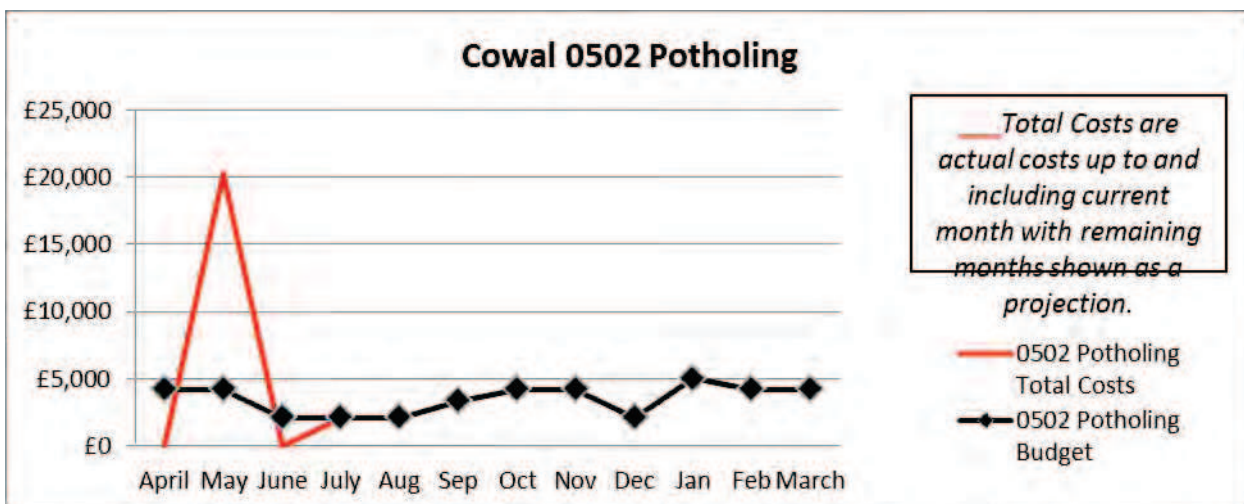
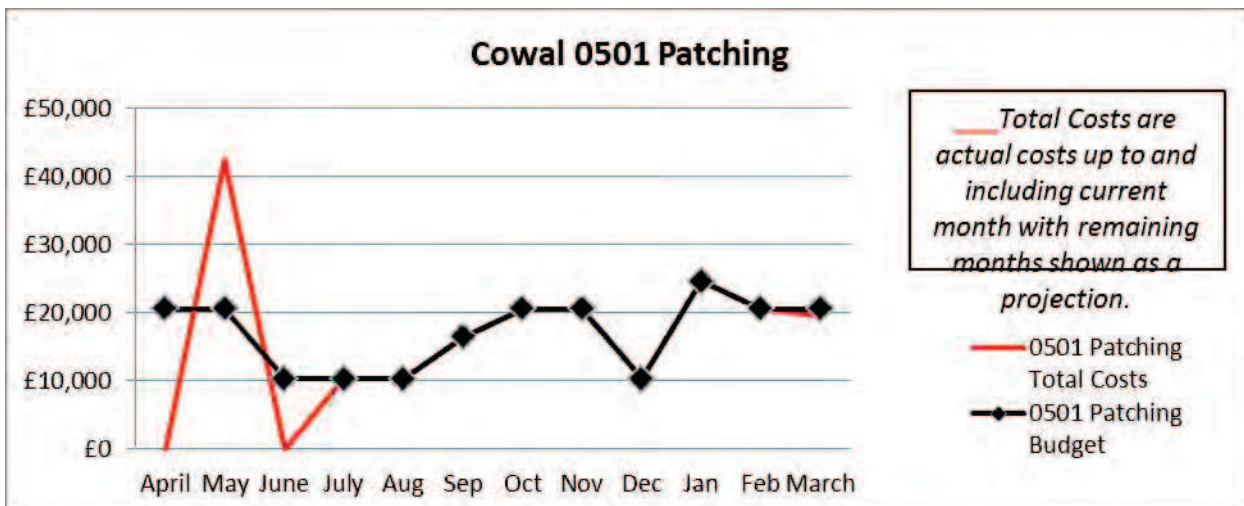
Funding	Activity	Unit	B & C 2014/15					Target Quantity (from Asset Management Plan)	Asset:- Inventory Quantity
			Spend to Date	Estimated Works Quantity	% of Asset Management Plan achieved	Target Unit Rate			
R10	0501 Patching	sq.m	£ 104,686.00	3432.33	17.39%	£ 30.50	19734.70	1,973,470.00	
	0502 Potholing	n/a	£ 16,511.00						
	1001 Footways Resurfacing	sq.m	£ 25,547.00	1382.03	55.77%	£ 18.49	2477.87	166,799.84	
	1401 Drainage Culverts	no.	£ 30,542.00	784.13	40.85%	£ 38.95	1919.33	3,384.00	
	1402 Drainage Ditches	m	£ 18,500.00	10393.26	13.63%	£ 1.78	76250.42	298,972.00	
	1501 Grasscutting	m	£ 15,122.00	461411.72	15.22%	£ 0.03	3032116.00	2,599,637.00	
	1503 Weedkilling	sq.m	£ -	0.00	0.00%	£ 0.13	246500.00	346,500.00	
	1601 Scrub / Tree Maintenance	n/a	£ 3,567.00						
	2301 Traffic Signs	no.	£ 10,486.00	119.76	108.48%	£ 87.56	110.40	1,035.00	
	Totals		£ 224,961.00						

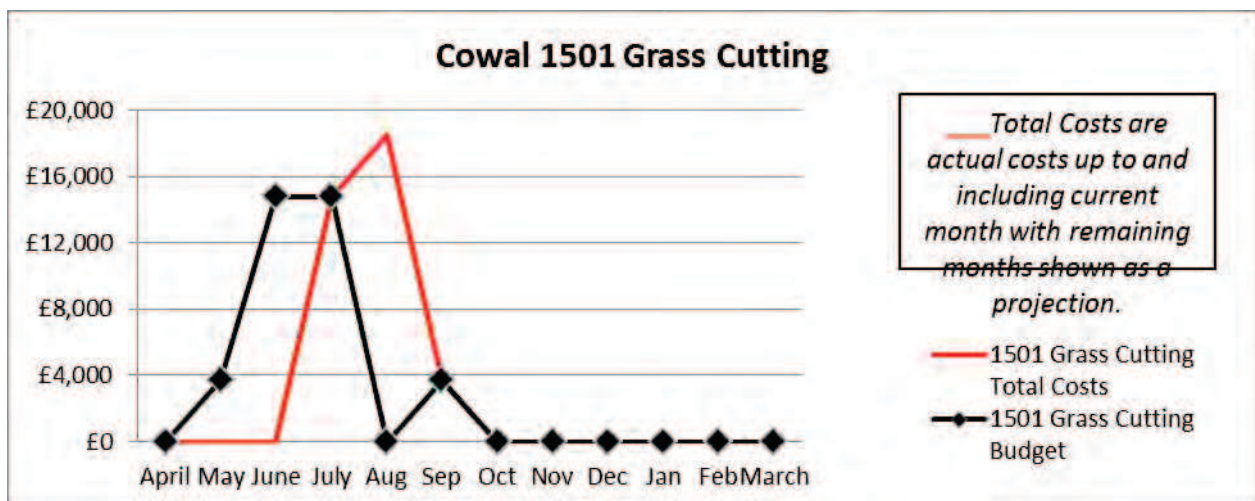
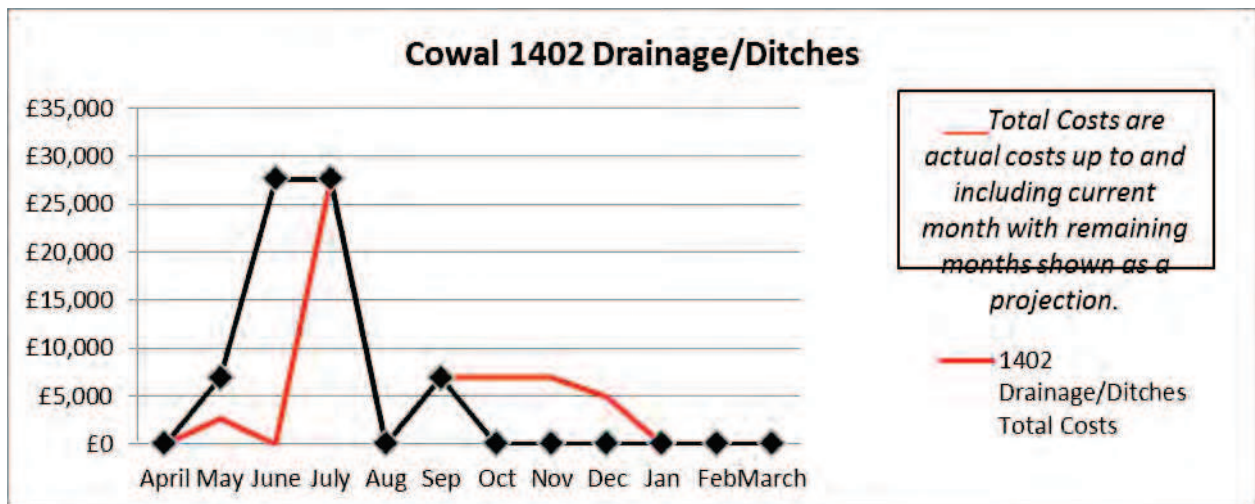
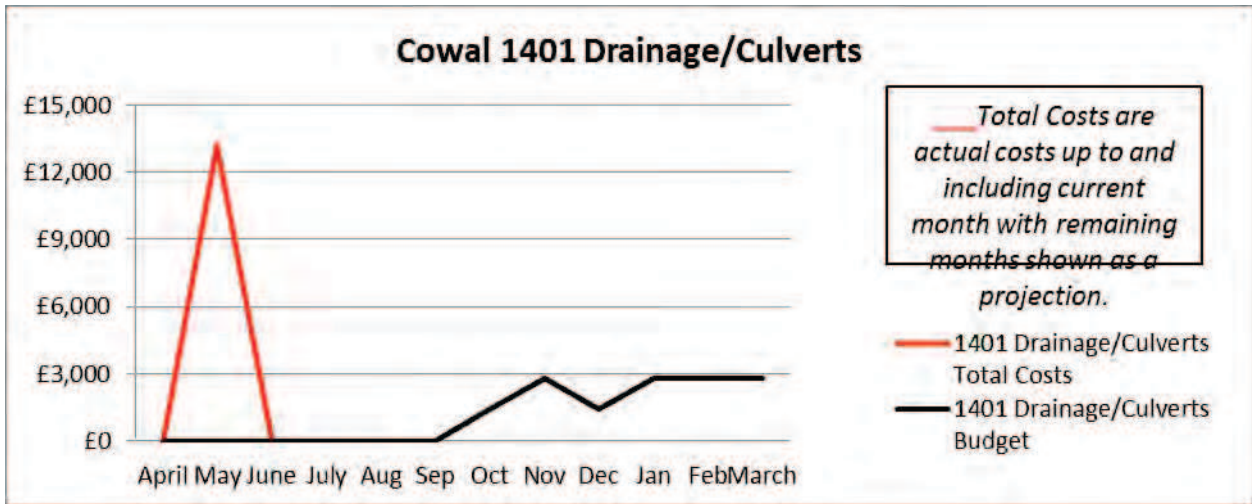


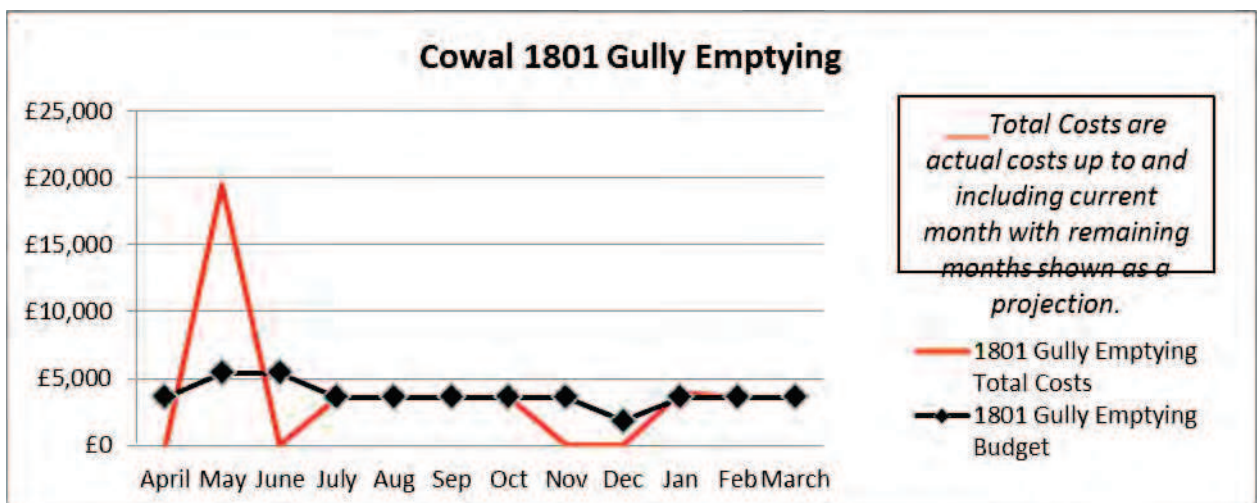
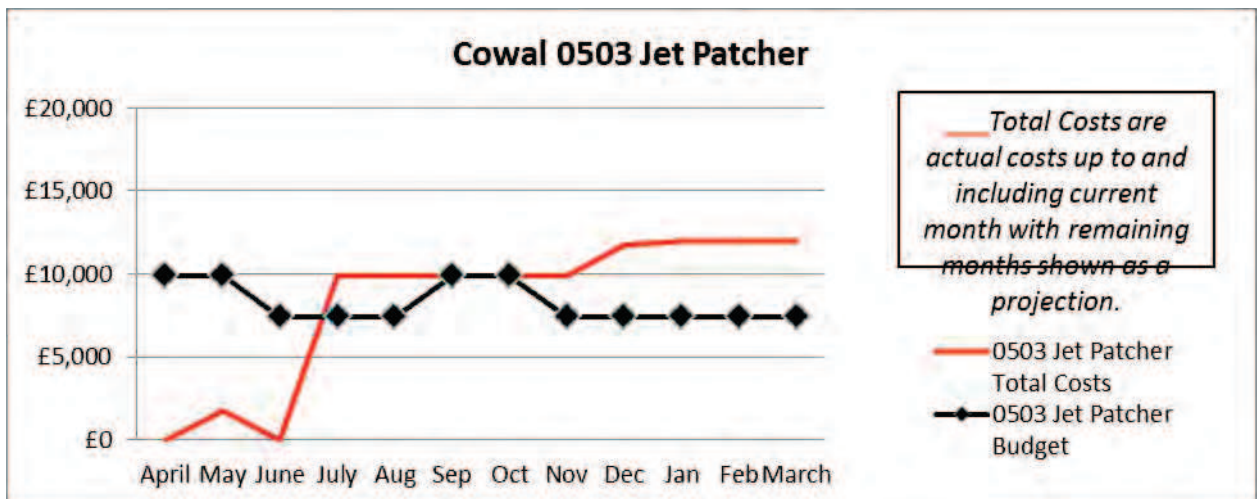
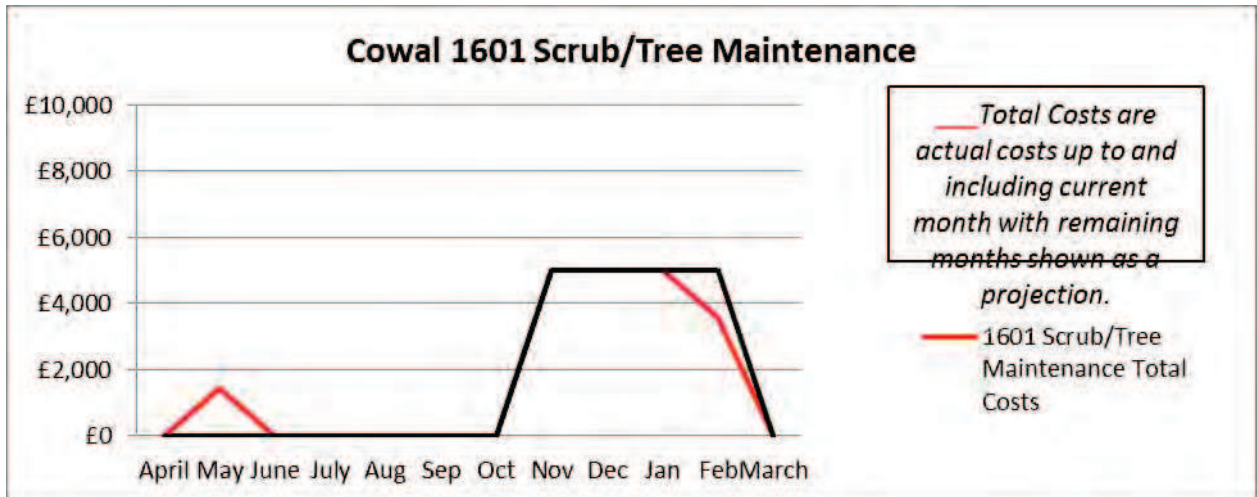


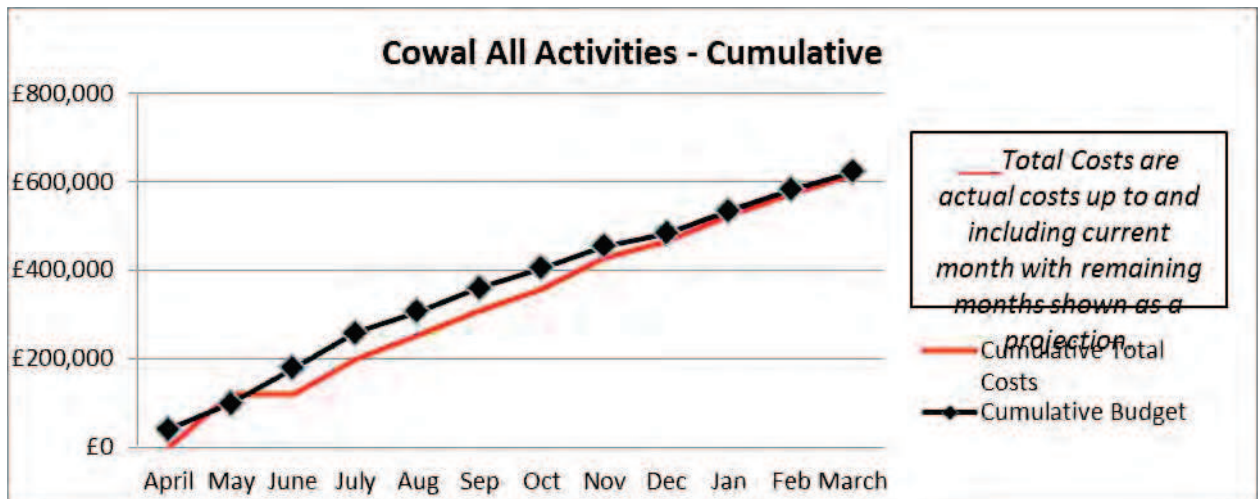
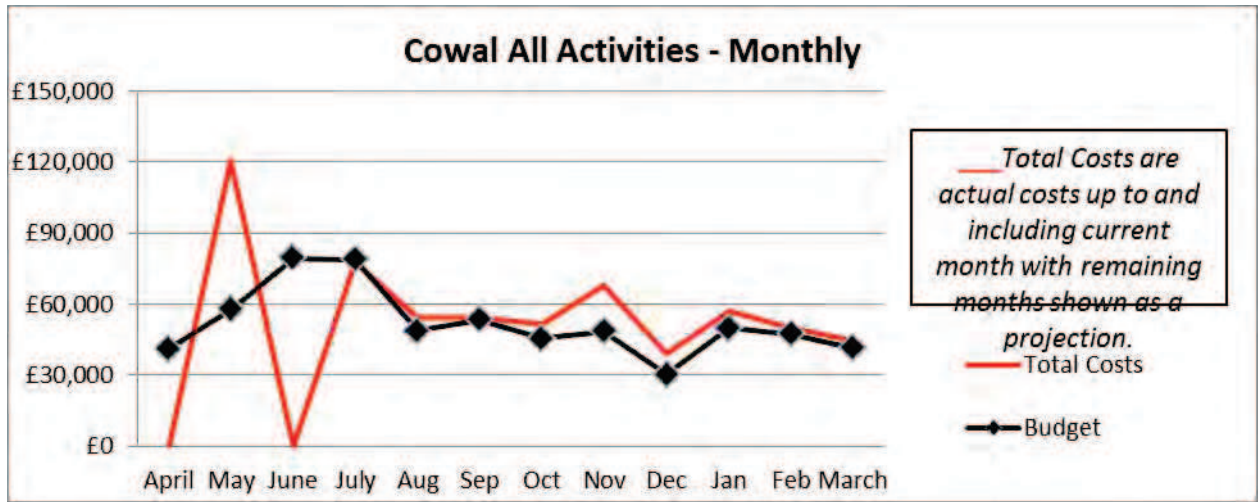












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CARE HOME PROVISION FOR OLDER PEOPLE - BUTE

1. EXECUTIVE SUMMARY

- 1.1 The purpose of the report is to update members on the issue of the provision of residential care for older people on the island of Bute, following on from an earlier report on the 3rd June 2014.
- 1.2 Committee will recall that a central issue of the previous report was that the present provision neither has the capacity to serve the community of Bute nor does it provide high dependency care required by an increasingly older population with associated higher levels of disability.
- 1.3 Previous proposals in relation to this matter were presented to the Council's Adult Care Project Board during June 2013 and to a member's seminar during September 2013. The conclusion was the issue should not be progressed until such times the Joint Commissioning Plan for Older People's services was completed. That has now been done and given a potential service provider, ASCOG, awaits the conclusion of the matter it was considered by local members as reasonable to re-visit the issue.
- 1.4 Committee previously approved:
- i) the progression of an options appraisal in order to assist in identifying a way forward on the future provision of care home services on Bute
 - ii) the option of including members of the Community Council and members of the Bute Re-shaping Care Group on the group dealing with the options appraisal process in order to facilitate community engagement at an early stage of the process.
- 1.5 This report updates members on the progress made to date in relation to the options appraisal examination and to set out the process to be followed for undertaking the required engagement and consultation with the wider Bute community, in line with existing Scottish Government guidance

2. RECOMMENDATIONS

- 2.1 Committee is asked to note:
- i) the commencement of the initial options appraisal discussions within the Bute Re-Shaping Care Group as established but
 - ii) We will now establish a Communications & Engagement Group, reporting to

the Bute Re-Shaping Care Group, to develop a comprehensive communication & engagement plan to ensure Statutory Guidance by the Scottish Government Health Directorate is followed.

3. DETAIL

- 3.1 The Bute Re-Shaping Care Group has met on two occasions since the previous report to Committee. As agreed, the membership, as well as Adult Care Services, Finance, Commissioning, Housing Services and the NHS, has also involved community representation from the Community Council and the Reshaping Care of Older People Locality Group. Further to this we have also extended the membership to allow for broader representation through the involvement of local housing providers.
- 3.2 The first meeting of the Bute Re-Shaping care Group importantly sought to share and broaden our general understanding of the social care and health care system on Bute and its strengths and weaknesses. It set out the context of the options appraisal namely i) the national policy direction, including Reshaping Care and Integration, changing aspirations and the conflict between redesign and delivery. ii) the Argyll and Bute current position, the existing balance of care and existing and future models of care and iii) the range of options under appraisal.
- 3.3 The second meeting of the Review Group recognised that the solution for the future shape and scale of social care provision on the island was inexplicably linked to that of the NHS and housing provision and what we required was a fully integrated partnership approach to future service developments. By recognising this, the Review Group now needs to take cognisance of existing Scottish Government guidance on **Informing, Engaging and Consulting people in Developing Health and Community Services CEL 4 (2010)**. Current guidance prepared by the Scottish Government Health Directorate requires NHS Boards to involve people in designing, developing and delivering the health care services they provide for them. The Scottish Health Council was established to ensure NHS Boards meet their patient focus and public involvement responsibilities and to support them in doing so. **Better Health, Better Care: Action Plan (2007)** set out a vision for the NHS, based on a theme of mutuality that sees the Scottish people and staff of the NHS as partners, or co-owners in the NHS. To fulfil their responsibilities for public involvement should routinely communicate with and involve the people and communities they serve to inform them about their plans and performance. Where appropriate the guidance states, this should also include involvement of and partnership working with wider stakeholders and other agencies.
- 3.4 Where a Board is considering consulting the public about a service development or change, it is responsible for amongst other matters:
- Informing potentially affected people, staff and communities of their proposal and the timetable for;
 - involving them in the development and appraisal of options
 - involving them in a proportionate consultation on the agreed options
 - reaching a decision and
 - Providing evidence of the impact of this public involvement on the final agreed service development or change

- 3.5 When a Board proposes a major service change, its staff should work with the Scottish Health Council to ensure that potentially affected communities have the information and support they need to play a full part in the consultation process and indeed the Scottish Health Council is required to quality assure the process
- 3.6 Where a proposed service change will have a major impact on a geographical community, the Scottish Health Council can advise on the nature and extent of the process considered appropriate.
- 3.7 Given the above, and recognising that where we go has to be a Partnership response and given that we are on the cusp of Integration, directs us to ensure that we move forward with the options appraisal in line with the existing Health Directorate guidance. This now challenges the Bute Re-Shaping Care Group to establish an appropriate and proportionate programme of engagement and consultation with the Bute community and Terms of Reference for this work , prior to the commencing the options appraisal. To this end the Bute Re-Shaping Group will now engage with Scottish Health Council staff and Public Engagement staff and other stakeholders to begin to map out the process, formats, materials and approaches to be adopted. It is likely that this now necessary part of the overall process will take the Review Group into early 2015.
- 3.8 The membership of the Re-Shaping Care Group includes representation from the Community Council along with other members of the community. These representatives will be part of the options appraisal process ensuring service users are very much part of the decision making process. This is in line with the above Government guidance. In addition to this, we will commence making plans to engage with the wider community and staff to ensure that they have the opportunity to provide feedback on current experiences of the services and then comment on proposals for the future .This will be carried out before commencement of the options appraisal process.
- 3.9 To advance that above we will now establish a Communications and Engagement Group, reporting to the Bute Re-Shaping Care Group, to develop a comprehensive communications and engagement plan to ensure Statutory Guidance is followed.

4. APPENDICES

4.1 Nil

5. CONCLUSION

- 5.1 The report sets out the need for a process of informing, engaging and consulting with the wider Bute community on the future form and nature of social care and health services on the island. This process requires to be consistent with current guidance to Health Boards

6. IMPLICATIONS

6.1	Policy	Reshaping Care, Scottish Government guidance on Informing, Engaging and Consulting in Developing Health and Community Care services (CEL 4 (2010))
6.2	Financial	None
6.3	Personnel	None
6.4	Equalities Impact	Process subject to an equality and diversity impact assessment
6.5	Legal	None

For further information contact:

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Appendix 1 -	Provision/Commissioning Beds			On and Off Island				2011/12 to 2014/15				
	Bute Clients - On Island			Bute Clients - Placed off Island				Total Bute Care Home Placements				
	Residential Care Placements	Enhanced Residential Care Placements	Nursing Care Placements	Total On Island Bute Placements	Residential Care Placements	Enhanced Residential Care Placements	Nursing Care Placements	Total Off Island Bute Placements	Residential Care Placements	Enhanced Residential Care Placements	Nursing Care Placements	Total Bute Placements
<u>2011/12</u>												
Opening Placement Count (b/f)	22	4		26	7	2	7	16	29	6	7	42
Add New Placements	12	1		13	1		4	5	13	1	4	18
Add Transition Placements		2		2				0	0	2	0	2
Less Closed Placements	(2)			(2)	(1)			(1)	(3)	0	0	(3)
Less Deceased Clients	(6)	(3)		(9)	(1)	(1)		(2)	(7)	(4)	0	(11)
Closing Placement Count (c/f)	26	4	0	30	6	1	11	18	32	5	11	48
<u>2012/13</u>												
Opening Placement Count (b/f)	26	4		30	6	1	11	18	32	5	11	48
Add New Placements	9	2		11	2		7	9	11	2	7	20
Add Transition Placements				0			1	1	0	0	1	1
Less Closed Placements				0	(2)		(2)	(4)	(2)	0	(2)	(4)
Less Deceased Clients	(13)	(3)		(16)	(1)		(2)	(3)	(14)	(3)	(2)	(19)
Closing Placement Count (c/f)	22	3	0	25	5	1	15	21	27	4	15	46
<u>2013/14</u>												
Opening Placement Count (b/f)	22	3		25	5	1	15	21	27	4	15	46
Add New Placements	7	1		8	1		10	11	8	1	10	19
Add Transition Placements				0	1	1	1	3	1	1	1	3
Less Closed Placements	(1)			(1)	(2)		(1)	(3)	(3)	0	(1)	(4)
Less Deceased Clients	(6)	(1)		(7)	(1)	(1)	(8)	(10)	(7)	(2)	(8)	(17)
Closing Placement Count (c/f)	22	3	0	25	4	1	17	22	26	4	17	47
<u>2014/15</u>												
Opening Placement Count (b/f)	22	3	0	25	4	1	17	22	26	4	17	47
Add New Placements	1			1			1	1	1	0	1	2
Add Transition Placements				0	1			1	1	0	0	1
Less Closed Placements	(1)			(1)				0	(1)	0	0	(1)
Less Deceased Clients				0			(1)	(1)	0	0	(1)	(1)
Closing Placement Count <u>as at 15/05/14</u>	22	3	0	25	5	1	17	23	27	4	17	48

Appendix 2 – Cost and Comparative Cost of Thomson Court

Expenditure	Thomson Court Care Home, Bute - 9 beds							
	Budget 2014-15		Actuals 2013-14		Budget 2013-14		Actuals 2012-13	
	Care Home Budget	Cost Per Bed Per Week	Care Home Budget	Cost Per Bed Per Week	Care Home Budget	Cost Per Bed Per Week	Care Home Actuals	Cost Per Bed Per Week
	£	£	£	£	£	£	£	£
Total Cost including support service charges and depreciation	962,352	2,056	1,005,801	2,149	953,972	2,038	1,007,730	2,153
Gross Cost excluding support service charges and depreciation	805,837	1,722	831,120	1,776	779,292	1,665	825,025	1,763
Net Cost after accounting for care income	670,182	1,432	677,392	1,447	646,732	1,382	681,577	1,456
Cost Of Care Purchased From private/Independent Sector Through National Contract At Nursing Care Rate £587.00 pw (14-15) / £580.11pw	274,716	587	271,491	580	271,491	580	271,491	580
Less								
Client Charges For Care – Self Funders and Partial Self Funder (Client Contributions) (*Note)	-73,424	-157	-73,227	-156	-73,227	-156	-83,400	-178
Net Cash Cost of buy in - Nursing Beds	201,292	430	198,264	424	198,264	424	188,091	402
Difference - Net Cost for Comparison - Care Home versus nursing beds	468,890	1,002	479,127	1,024	448,468	958	493,485	1,054

* Note: Clients who are assessed as being fully or partially liable for their care home fees will pay the assessed amount over to the external care home directly. The Council will only be liable for the contract rate less any client contribution paid directly to the home. The figure for client contribution comes from expected contribution of actual clients in the home - for 2014-15 this was calculated on client base 14/05/14 (before reassessment) and for 2013-14 and 2012-13 on year end client base.

** Actuals 2013-14 - not all expenditure is through the ledgers yet, e.g. Support service charges. For the purposes of showing the 2013-14 actuals, it has been assumed that the actual will be in line with budget

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